



## Form W1: Workshops, Master-classes, Seminars, Conducting

The Federation encourages the promotion of workshops and master-classes aimed at those who wish to improve their instrumental playing, singing, conducting or general musicianship. The sessions would be tailored primarily to the needs of the "host" society, but should be open to all members of societies affiliated to the Federation. Sessions could include, for example, preparation of contest pieces, choral works, preparation for solo performance, accompanying, balance and intonation, workshops for different instruments or voices, and so on. If your society is interested organising a workshop or training session, please complete and return the following questionnaire **no later than 3 months before the date of the workshop.**

**Name of Society:** \_\_\_\_\_

**Contact name:** \_\_\_\_\_

**Contact number:** (STD \_\_\_\_\_) \_\_\_\_\_

**Purpose of workshop/instruction session**

\_\_\_\_\_

**Name and address and fee of workshop tutor/soloist**

\_\_\_\_\_

\_\_\_\_\_ £ \_\_\_\_\_

**Date(s):** \_\_\_\_\_

**Venue:** \_\_\_\_\_

\_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Capacity:** \_\_\_\_\_

**Is the venue suitable for disabled access?**

- (a) for wheel-chair users \_\_\_\_\_  
(b) if there are steps, how many \_\_\_\_\_  
(c) is there an induction loop? \_\_\_\_\_  
(d) are there specially adapted toilet facilities? \_\_\_\_\_  
(e) car park: how far away? \_\_\_\_\_

**Is it possible to obtain/provide refreshments at the venue?**

- (a) tea/coffee \_\_\_\_\_  
(b) light snacks \_\_\_\_\_

**Is it possible to obtain refreshments in the vicinity (say within 100 yds)?**

- (a) cafe/restaurant/snack bar \_\_\_\_\_  
(b) pub \_\_\_\_\_